

DRAFT
OPEN SESSION MINUTES
North Carolina State University
Chancellor Search Advisory Committee
Raleigh, North Carolina
September 10, 2024

The North Carolina State University Chancellor Search Advisory Committee met on Tuesday, September 10, 2024. Committee members attended the meeting in the Hood Board Room, located in the Park Alumni Center, and via Zoom.

Members present:

- Edwin J. Stack, III, Chair
- Charles Hall
- Peter Hans
- Timothy L. Humphrey
- Ghazale Johnston
- Allison Markert
- Harold Martin
- Herle McGowan
- J. Alex Mitchell
- Wendy Floyd Murphy
- David M. Powers
- Dewayne Washington
- Edward I. "Ed" Weisiger, Jr.*

*member attended via Zoom

Chair Stack called the meeting to order at 1:34 p.m. and a quorum was present.

Chair Stack thanked everyone for attending the meeting and for their commitment to serving on the committee. Chair Stack reminded those in attendance that while the meeting is a public meeting, but it is not a meeting for public comment and only those on the agenda will be permitted to speak. Chair Stack asked if any members of the media were present. None were present. Chair Stack also reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the committee at this meeting.

INTRODUCTIONS - CHAIR ED STACK

Chair Stack asked the committee members to briefly introduce themselves.

CHARGE TO THE SEARCH ADVISORY COMMITTEE - PRESIDENT PETER HANS

Chair Stack asked UNC System President Peter Hans to share his charge with the committee.

President Hans commended Chancellor Woodson's impact on NC State, and recognized his accomplished tenure at the university. As NC State prepares to move into a new era with a strong foundation, President Hans highlighted three broad areas to help guide the committee in their search: their responsibilities as members of the search advisory committee, the traits they consider most important in the university's next Chancellor, and the process they'll follow to attract great candidates and recommend strong finalists.

President Hans then accepted comments from the committee on these guidelines, which emphasized participation among committee members in the search as well as the search for a chancellor who fits the needs of NC State at this time and place.

SEARCH PROCESS GOVERNANCE AND LEGAL REQUIREMENTS OVERVIEW – ALLISON NEWHART, VICE CHANCELLOR AND GENERAL COUNSEL

Chair Stack asked Vice Chancellor and General Counsel Allison Newhart to provide an overview of the search process governance and related legal requirements.

Vice Chancellor Newhart emphasized the centrality of UNC System Office policy in the search, and reviewed the process of the search in accordance with state law. In an overview of the search process, there are four different stages: developing the leadership statement, building the candidate pool, reviewing applicants and selecting the next chancellor. Vice Chancellor Newhart highlighted several sections of UNC System policy regarding the search, and then accepted questions from the committee regarding the process.

Chair Stack reminded the committee that in addition to legal counsel from Allison, administrative support to the committee will be provided by Lindsay Recchie and Maggie Thompson. This will include minutes, handling committee communications, and scheduling meetings.

Chair Stack asked that all committee members submit their signed confidentiality agreements to Lindsay before leaving the meeting.

SEARCH FIRM SELECTION PROCESS – CHAIR ED STACK

Chair Stack then shared a brief overview of the search firm selection process. Requests for Proposals from prospective search firms are due on September 19, and from these submitted RFPs 3-4 search firms will be selected for interviews. A search firm is expected to be selected by early October.

STAKEHOLDER INPUT - CHAIR ED STACK

Chair Stack provided an overview on stakeholder input and how that information will be used in the process. Chair Stack mentioned the importance of the Chancellor Search website for keeping the NC State community up-to-date and highlighted the survey, which allows the community to provide input in the search. The responses will be reviewed and compiled into a summary report. Chair Stack then discussed the search going forward, including the occurrence of listening sessions and on-campus interviews, emphasizing that the committee will take their time in finding the right leader for NC State.

NEXT STEPS AND DISCUSSION – CHAIR ED STACK

Chair Stack then shared next steps in the search process. He discussed the scheduling of listening sessions for different groups in the community, and further developing the leadership profile for the advertised chancellor position to begin recruiting candidates.

Chair Stack then opened the floor for different items of discussion, as well as any questions for the staff in the room. Chair Stack then thanked the group for their time.

ADJOURN

With no further business in open session, Chair Stack adjourned the meeting at 2:56 p.m.

Respectfully submitted,

Interim Chief of Staff

Approved:

Chair